

## 1. BEZEICHNUNG DES ZEUGNISSES (DE)

**Zeugnis über die Prüfung zum anerkannten Fortbildungsberuf  
Geprüfter Meister/Geprüfte Meisterin für  
Kreislauf- und Abfallwirtschaft und Städtereinigung**

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate on completion of the recognized further training examination for  
Certified senior specialist for recycling, waste management and public cleaning**

This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

- Fulfil functional, organizational and managerial tasks in private and public enterprises of different size and belonging to different branches as well as in different functional areas and operations of an enterprise
- Adapt flexibly to changed methods and systems, to changing structures of work organization and new methods of organization development and personnel management and development, as well as cooperate in shaping technical and organizational change in the enterprise
- Plan and organize corporate work taking account of technical, personnel, social, legal and economic conditions; plan operations including the use of materials and supplies in compliance with quality and quantity targets and taking into account customer needs; participate in the planning of new working techniques and processes
- Monitor material flows and plant technology and control operations and logistical processes in accordance with environmental and other corporate guidelines; take measures to prevent and remedy breakdowns and maintain facilities and equipment taking into account technical safety and economic aspects; monitor costs and performance; coordinate measures for cooperation with other corporate units and third parties; ensure compliance with regulations governing occupational safety and health and environmental protection in close cooperation with the responsible specialists
- Manage human resources in accordance with the corporate objectives taking account of their skills; train staff to work independently and responsibly; prepare staff for the special psychological demands of their job; plan human resources and cooperate in recruitment; support communication between staff members and with supervisors and staff representation; appraise members of staff; encourage their engagement in innovation, development and further training; assume responsibility for training; implement measures to achieve quality management goals; implement quality assurance measures; raise staff awareness of information and data protection issues.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

Certified senior specialists for recycling, waste management and public cleansing work as senior-level employees in public and private waste disposal and city cleansing service companies, in waste collection centres or waste incineration plants, at recycling companies, and in the waste disposal departments of industrial enterprises or hospitals. They independently discharge complex tasks and responsibilities related to planning, management, organization and supervision using the control instruments of business and personnel management. They plan and organize operational processes and provide relevant instruction for staff.

**(\*) Explanatory notes**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: [www.cedefop.eu.int/transparency](http://www.cedefop.eu.int/transparency)

## 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the body awarding the certificate</b> Chamber of Industry and Commerce (<i>Industrie- und Handelskammer, IHK</i>)</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Chamber of Industry and Commerce</p>
<p><b>Level of the certificate (national or international)</b>  ISCED 2011 Level 65 These qualifications are referenced to level 6 of both the German and the European Qualifications Framework (DQR, EQF); see publication of 1 August 2013 (BAnz AT 20.11.2013 B2).</p>	<p><b>Grading scale/Pass requirements (**)</b> 100 - 92 points = 1 = excellent 91 - 81 points = 2 = good 80 - 67 points = 3 = average 66 - 50 points = 4 = pass 49 - 30 points = 5 = poor 29 - 0 points = 6 = fail The candidate passed all examinations required for the completion of further training.</p>
<p><b>Access to next level of education and training</b> The further training examination gives access to the next level of qualifications</p> <ul style="list-style-type: none"> <li>• Certified technical business management specialist (<i>Geprüfter Technischer Betriebswirt/Geprüfte Technische Betriebswirtin</i>)</li> <li>• Certified business economist under the Crafts Code (<i>Geprüfter Betriebswirt/Geprüfte Betriebswirtin, HwO</i>)</li> <li>• Certified vocational training specialist (<i>Geprüfter Berufspädagoge/Geprüfte Berufspädagogin</i>)</li> </ul>	<p><b>International agreements</b></p>
<p><b>Legal basis</b> Regulations governing the recognized further training examination for certified senior specialist for recycling, waste management and public cleansing of 23 February 2005 (BGBl. I, p. 359); last amended by the regulations of 26 March 2014 (BGBl. I, p. 274)</p>	

## 6. OFFICIALLY RECOGNIZED WAYS OF ACQUIRING THE CERTIFICATE

<p>The certificate is acquired through passing the examination administered by the body mentioned in section 5 above. Before sitting the examination, candidates must furnish proof of</p> <ol style="list-style-type: none"> <li>1. successful completion of training as recycling and waste management technician (<i>Fachkraft für Kreislauf- und Abfallwirtschaft</i>) or supply and waste disposal specialist (<i>Ver- und Entsorger</i>), followed by at least two years of relevant practical work, or</li> <li>2. successful completion of training for another recognized occupation, followed by at least three years of relevant practical work or</li> <li>3. at least six years of relevant practical work, or</li> <li>4. relevant skills and competences.</li> </ol>
<p><b>Additional information</b> The skills and competences of which proof is to be furnished in the further training examination are usually acquired during many years of practical work and within the framework of education measures. Courses are offered in preparation for the examination; their duration and content are geared to the different specialist and managerial tasks. The successful candidate passing the examination has acquired the qualifications required to provide training within the meaning of Section 30(5) of the Vocational Training Act.  Translations of the certificate can be obtained from the body mentioned in section 5 above.</p>

**(\*\*) Note**

Simplified grading scale; for official grading scale see Sixth Ordinance Amending Further Training Examination Regulations of 9 December 2019 (Federal Law Gazette Part I, p. 2153)