

## Research Data Centre at BIBB (BIBB-FDZ):

### Application form for Remote Data Access

**1. Name of the data set(s) requested**

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**2. Information about the person requesting data access<sup>1</sup>**

<b>Name:</b>	
<b>Institution:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	
<b>Occupational status:</b>	
<b>(for cooperation projects) other participating institution(s):</b>	

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<sup>1</sup> RDA is exclusively reserved for non-commercial research. The person of section 2 is the corresponding user for all formal issues. For example, only this person can extend the user agreement or add other persons to the project. Only one person appears in Section 2. If more than one user will work with the data, please list them all in section 3 of this agreement form.

**3. Information about the project**

<b>Name of the project</b>	
<b>Subject / content in bullet point form:</b>	
<b>Start of project:</b>	
<b>(Anticipated) end of project:</b>	

**4. Information about other persons sending program codes to BIBB-FDZ<sup>2</sup>**

<b>Name(s):</b>	
<b>Institution(s):</b>	
<b>Email(s):</b>	

I/We hereby confirm that the information provided is correct and complete. I agree with the guidelines for [remote data processing](#) of the FDZ in the BIBB. When using results in publications, citations will be in accordance with the FDZ specifications and, without being asked, I/we shall forward two copies of the publication to the contact address of the Research Data Centre.

I agree that the BIBB-FDZ retains the personal information from this enquiry for processing and archiving purposes only<sup>3</sup>.

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Place, Date

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Signature(s)

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<sup>2</sup> Please note that we accept only program codes from persons explicitly listed in sections 2 and 4. Please order persons in section 3 by numbers 1 to 5 (maximum). All persons appearing at section 4 have to sign the application, too. If there are no such persons, please indicate "none".

<sup>3</sup> BIBB-FDZ deletes all personal information one year after the ending of the project as indicated in section 3.